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**In attendance:** Bart Roberts (UBRI), Darren Kemper (NFTA), Bill Parke (City of Buffalo), Bob Shibley (UB), Elizabeth Walsh (UB), Laura Smith (Buffalo Niagara Partnership), Ben Bidell (Niagara County), Ryan McPherson (WNYEA), Mike Locurto (Erie County), Hal Morse (GBNRTC), Kelly Dixon (GBNRTC), Jody Clark (Seneca Nation), Jessica Robinson (Seneca Nation), Jim Cuzzo (NYSDOT), Paul Gavin (NYSDOT), Jill Jedlicka (Buffalo Niagara Riverkeeper), Mike Clarke (LISC Buffalo).

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**1. Welcome and Introductions:**

R. Shibley introduced and welcomed all on behalf of Implementation Council.

**2. 1RF Implementation Council – 2016 Proposed Meeting Schedule & 1RF New Year’s Resolutions**

- K. Dixon opened with discussion of dates. D. Kempner noted that Friday March 25<sup>th</sup> is Good Friday. Need to reschedule.
- BNRKPR offered to host October meeting. BNP would like to host in new space.

**1RF New Year’s Resolutions:**

- Presentations – REDC, Erie County IDA Policy meeting, Citizens for Regional Transit
- More structure needed for the Implementation Council. It was noted that we have a great group of folks around the table, but collectively we need to do a better job structure wise to foster implementation going forward.
- By the June meeting, a one page outline will be developed on a rough approach to how this will work.

**3. 1RF Implementation Council – Governance, Finance & Committee Approaches for 2016**

- Governance: The group discussed the idea of identifying projects that demonstrate 1RF in action and how these projects might be recognized on an annual basis. Language around what the purpose is of the 1RF annual work plan needs to be clarified for the committees, including where the recognition of projects place a role.
- Recognizing 1RF in Action: The group discussed the idea of a 1RF stamp of approval for projects in terms of recognizing and promoting the type of projects that are consistent with and implementing the plan. The idea of possibly finding a way to lend 1RF expertise to a project(s) in the future was also talked about.
- The Strategic Planning Committee intends to meet again in February to formulate further.



## IMPLEMENTATION COUNCIL MEETING # 4

January 22, 2016, 9:00 – 11:00 AM

Greater Buffalo Niagara Regional Transportation Council  
438 Main St #503, Buffalo, NY 14202

- In terms of identifying projects, it was noted that the 5 big ideas provides a framework, but that we need to make sure all values are integrated. This includes making sure that water and equity are filtered into what would make a great project to highlight.
- For ideas on how to call for projects, it was suggested that a form on the website may be the best approach push out and promote the effort.
- It was noted that this process is similar to one run by the Partnership for Public Good. J. Jedlicka indicated that Riverkeeper would be very willing to participate in discussion.
- R. McPherson asked the question of how such a process would be monitored? That is, what does it mean to be vetted on the list of 1RF projects?
- And how do we answer the question of what's the level of endorsement – what gradient?
- J. Clark noted that if there is recognition, there needs to be different levels of recognition as some projects may not meet all 5 big ideas. If goal is to get all to implement however they can, don't want to discourage that.
- The group raised the question about what the incentive would be for communities to participate in an awards process. What would they get in return for their effort? The following items were mentioned as potential benefits tied to an awards process.
  1. In-kind assistance: what do you need help with? GIS mapping? Funding identification?
  2. Networking return.
  3. Funding letter of support
  4. Awards and a celebration and promotion of one's project.
- It was noted that overall, this is resource dependent process and we have to take our current capacity into consideration.
- Status & Funding Updates: B. Roberts gave update on NYSERDA Community Partnership grant which UBRI was part of a team that received funding to deliver technical assistance later in 2016.
- K. Dixon gave update on funding committee and how the group is tracking potential funding portfolio.
- J. Clark mentioned the Technical Assistance Program by the Community Transportation Association and suggested that maybe we can tap into other larger organizations have the resources to get it done at this stage.
- K. Dixon indicated that 1RF has applied for EPA building block grants for small scale Technical Assistance in the past.



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- It was noted that tracking and keeping up with what has been implemented in the two counties is a huge task, but that it is vital. This is needed in order to begin to build the catalog of best practices that we can point to.
- In terms of fostering 1RF implementation, it was asked if there could be a question inserted at the beginning for various funding applications that asks how do you align with 1RF? Could the counties and cities do this with block grant funding? NYPA funding?

#### 4. 1RF 2016 Engagement & Opportunities

- R. Shibley introduced Professor Elizabeth Walsh & talked about plans for Citizen Planning School and a yearlong 1RF Curriculum.
- E. Walsh noted that her class is using this semester as a reflective opportunity to evaluate how 1RF is being implemented. The intent is to have students help to identify and help lift up what has worked.
- 1RF Congress/ Year One Report Back to the Community – February 2016 is one year since we published the report. When do we celebrate? Sometime between September and December. K. Dixon noted that the Upstate NY APA Conference in September 2016 in Buffalo offers an opportunity to highlight 1RF.
- D. Kempner noted that a Transit Oriented Development Study will be launched in the spring which will offer an opportunity to demonstrate how we are to pushing forward with One Region Forward.
- It was asked if there was an opportunity to engage with the Press? Sierra Club has “writer’s group” and they write on issues they care about. If we had a way to write about projects and made sure 1RF is referenced that could also help get the message out.
- Possible writer’s group for One Region Forward was proposed.
- H. Morse mentioned the TDR Toolbox for NY Municipalities grant which was looking for three demonstration sites around the state and distributed the announcement.