



STEERING COMMITTEE MEETING # 3 ~ May 4, 2012, 9:00 – 11:00 AM
UB Regional Institute, 77 Goodell St., Suite 302, Buffalo, NY

	<i>Point Person</i>	<i>Timeframe</i>
1.) Welcomes & Introductions	H. Morse	9:00 – 9:10
2.) Administrative Update <i>April 24, 2012 Conference-Call Re-cap</i> <ul style="list-style-type: none"> a. Final Work Plan narrative b. New York State Health Impacts Study c. In-kind contribution documentation 	H. Morse / K. Dixon	9:10 – 9:20
3.) Final Consortium Agreement <ul style="list-style-type: none"> a. Discussion and approval of final document b. Discussion and approval of timeline for obtaining signatures 	H. Morse / K. Dixon	9:20 – 9:40
4.) Private Sector Stakeholder Technical Assistance Topics <i>Discussion on potential topics to cover in private sector stakeholder technical assistance offerings</i>	L. Smith	9:40- 9:50
5.) NYSERDA Grant Working Group Collaboration <i>Discussion and conversations with HUD GTR on leveraging the work performed in the NYSERDA Cleaner, Greener Communities project</i>	K. Dixon / B. Roberts	9:50 – 10:10
6.) Project “Brand” and Title Presentation <i>Presentation and discussion on draft brand; voting on direction of communications strategy</i>	R. Shibley / B. Roberts / B. Stynes	10:10 – 10:30
7.) Expanding the Steering Committee Membership <i>Discussion of next steps for engaging equity partners and others who can help the RSPD initiative</i>	K. Dixon / B. Roberts	10:30 – 10:50
8.) Good of the Order	H. Morse	10:50 – 11:00
9.) Adjournment	H. Morse	11:00