



STEERING COMMITTEE MEETING # 1 ~ March 13, 2012, 9:00 – 11:00 AM
UB Regional Institute, 77 Goodell St., Suite 302, Buffalo, NY

	<i>Point Person</i>	<i>Timeframe</i>
1.) Welcomes & Introductions	H. Morse	9:00 – 9:10
2.) Administrative Update <i>Brief Description on administrative “deliverables” and protocols</i> <ul style="list-style-type: none"> a. Consortium Agreement (due 6/15/12) b. Verification of Outreach to Public Housing Authorities (due 4/15/12) c. Final Workplan (due 4/15/12) d. Logic Model (due 5/1/12) e. Cooperative Agreement and “HUD Substantial Involvement” f. Documenting contribution of “matching funds” 	H. Morse / S. Piccirillo	9:10 – 9:40
3.) Unique Benefits from our Grant Designation <i>Brief Description of some unique benefits the grant offers to our region</i> <ul style="list-style-type: none"> a. Fair Housing Equity Assessment / Regional Analysis of Impediments b. Preferred Sustainability Status c. Technical assistance and capacity building 	B. Roberts (in place of K. Dixon)	9:40 – 10:00
4.) Engaging a Broader Base of Constituency <i>Discussion on our partnership model</i> <ul style="list-style-type: none"> a. How to engage a broader set of constituents without diluting the structure of the Consortium – <i>Insights from Grantee Orientation in DC</i> 	B. Roberts (in place of K. Dixon)	10:00 – 10:20
4.) Work plan Review <i>Discussion on the work plan, organization of the Regional Plan and composition of working groups</i> <ul style="list-style-type: none"> a. Next Steps – <i>discussion on plans for launching the planning process</i> b. Work plan – <i>discussion of the draft document</i> 	R. Shibley / B. Roberts	10:20 – 10:40
5.) Next Steps <ul style="list-style-type: none"> a. Data-owner Conference Call – <i>schedule a time for “data-holders” in our respective offices to discuss data sharing for baseline analysis</i> b. Subsequent meetings – <i>date/time for regular on-going meetings</i> 	B. Roberts	10:40 – 10:50
6.) Good of the Order	H. Morse	10:50 – 11:00
7.) Adjournment		11:00